



LAGUNA TECHNICAL COLLEGE

— Early Childhood Education & Administration —

Welcome

Thank you for your interest in our **Early Childhood Education (ECE)** program. We are honored that you are considering joining our academic community, and our team is committed to making your experience both enriching and meaningful.

Please find the attached enrollment packet for your review. The packet includes a roster of courses, detailed course descriptions, and our master calendar to help you plan your academic journey.

Open Enrollment

Laguna Technical College offers open enrollment, allowing students to enroll at any time. Students must register at least three weeks before their first course to complete required assignments due on the first day of class. 📅

Upon registration, students attend an orientation covering school policies, regulatory requirements, and tuition and fees.

Hybrid Online Course



Live online lectures are held from **9:00.a.m. to 4:30 p.m.** All courses are delivered online via Zoom for flexibility and accessibility. Cameras must remain on with the student clearly visible, as participation is a significant part of the grade. 📅

Tuition and Discounts

Each course is priced at **\$350** (3 units). Students who purchase four or more courses and pay in full will receive a discount.

Student Services Team

— (909) 623-6800 —

Lisa (Ext.1) | Lisa@lagunatechcollege.com

Alyssa (Ext.2) | Alyssa@lagunatechcollege.com

The admissions process will be completed once all required forms, documents, and payments have been received.

We look forward to supporting you as you move closer to your career goals and to welcoming you into the **Laguna Tech family**.

We are here to serve you.

Laguna Technical College

STUDENT SERVICES | (909) 623-6800

Lisa (Ext. 1) | Lisa@lagunatechcollege.com | Alyssa (Ext. 2) | Alyssa@lagunatechcollege.com



Enrollment Map

I've Decided to Enroll!
What Do I Need?

Step 1



Review Information Packet & School Calendar

Step 2

Submit:



▶ California ID/DL or Passport



▶ Social Security Card or Fingerprint Clearance

▶ High School Diploma or Equivalent (GED, College Transcripts)

Step 3

Enrollment



▶ Complete Enrollment Form



▶ Make Registration/Tuition Payment



▶ Complete emailed Enrollment Agreement(s) *1 per enrolled course

Admissions process is completed once all required forms, documents and payments are submitted.

The admissions team will email your Enrollment Confirmation and lecture details.

Start Your Future in Early Childhood Education

ENROLL TODAY!

Lagunatechcollege.com



Course Breakdown

Breakdown of Coursework

Welcome to **Laguna Technical College!** The information below will guide you in completing the coursework. Please note that our staff is available during office hours or via e-mail to assist you.

Things to know in creating a successful homework strategy:

- **Allow the necessary time to complete the assignments** (enroll **at least** 3 weeks prior Lecture). Different students learn at different speeds. Our coursework is designed for students to learn at their own pace. Use your time wisely.
- ✓ **Make sure that your director signs your Practicum Form daily** as you complete your practicum hours. You must complete 45 hours per course.

There are three parts to the course:



Homework & Projects
(estimated 30 hours)



Practicum Sheet
(45 hours)



Lecture
15 total (of hours,
Saturday and Sunday
9:00am -4:30pm)

Homework:

- **Independent Study Assignments:**
(Reflections/ Writing Assignments)
Writing assignments must be saved into one Word document file.)
- **Projects:**
(Projects must be completed as directed by e-book. Please save at home. You will be sharing them through Zoom to your peers and professor.)
- **Reading Materials:**
(If applicable, be prepared to share in class the information that you learn from the reading materials included in this

What to expect emailed the week before Lecture:

- Class Reminder
- Class Agenda
- Zoom Link Invitation

Check **Spam/Junk mail** for all THREE e-mails.

Zoom:

 **CAMERA ON**

(Participation is a big part of your grade. Keep your video camera on. Professors expect to speak to and see your friendly face.